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Welcome to the customer portal small cell master agreement, preliminary application presentation.

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The Small Cell Master Agreement defines the terms and processes of access, and ongoing use of carriers to install and operate small cell assets in TMR roads.

It specifies TMR management of requests for installations on TMR mountings, third party assets and carriers' own poles.

TMR have processes for reserving TMR poles for carriers, preliminary applications, approving and rejecting installations and management during TMR maintenance and emergencies.

It excludes any mobile towers, including small cell installations on mobile towers.

Only carriers that have signed the Master Agreement, can use the small cell preliminary process.

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The Small Cell Master Agreement preliminary application process, is established for two key purposes.

To reserve TMR poles so a carrier has time to design the small cell, based on the current pole configuration without impacts by other carriers, and to enable TMR to check for potential conflicts, with it's works in the transport corridor by the proposed installation.

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The small cell preliminary application activity structure or works option, is a mandatory requirement prior to submitting a detailed design application for installation.

You can search the option via any of the following keywords including, 4G, 4G+, 5G, Small, Cell, Radio, Facility, Prelim or Preliminary.

You will then choose Telecommunications Small Cell Master Agreement Preliminary Application option, for the type of activity structure or works field.

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A small cell preliminary application will require information including, Type of works. Whether it be a TMR asset reservation or planning option.

Asset Owner. Currently only a choice of three carriers.

Type of pole or mounting and ID. Such as streetlight, electricity, traffic light pole or own pole, and the pole identification number if available.

Type of asset. Whether the installation will be on the pole or cabinet or shared between structures.

The location of works within the road corridor. Whether the works will be a TMR asset, a third-party asset or, under, above or beside the road.

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When submitting a preliminary application, plotting the location is a mandatory requirement on a google map, using the options provided.

These options include a marker, a line or a shape tool.

Remember. Plotting the location on the map is acceptable to be displayed as near as possible to the site. A detailed design or the location reference point information will provide the exact location details required.

If you require assistance in plotting on the map, please see the plotting a location of works on the map demonstration presentation, available within this section.

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When submitting a preliminary application, exact location reference points are mandatory.

The mandatory reference type options are street address and GDA2020 latitude and longitude.

Note. Please provide 7 or 8 decimal points within this option.

When inputting latitude and longitude, be sure to separate them with a comma, but do not have any spaces in between. See example provided.

If you require assistance in providing the location reference point please see the, how to enter a location reference point demonstration presentation, available within this section.

Note. If specific enough information is not provided, TMR will not be able to make an assessment which would delay reservation of the pole.

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There are no mandatory document attachment requirements with a small cell preliminary application.

But it would be helpful if relevant documents are available for submission with your application.

Asset Owner Authorisation. If a contractor is applying on behalf of the carrier.

Plans, and/or Supporting documents.

If you require assistance with the upload of documents, or linking an existing document, please see the public utility permit application uploading documents demonstration presentation.

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An emergency site contact is the person who can be contactable at the site location, if required. This will be needed to submit the application. The nominated person is required to be a contact, on your customer portal account.

You will know if they are a contact, when you begin to type their name. If they do not display, then you can enter them in as a contact via the, new, button.

If you require assistance with the entry of an emergency site contact, please see the customer portal add a schedule or an emergency site contact demonstration presentation.

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For any Questions, Feedback, System enhancement suggestions or General Enquiries, please contact your local district from the details provided here.